4646 Dakota Street SE
Prior Lake, MN 55372

CITY COUNCIL MEETING MINUTES
March 10, 2026

1. CALL TO ORDER

Mayor Briggs called the meeting to order at 7:00 p.m. Present were Councilors Braid, Churchill and Hellier. Absent: Lake. Also were City Manager Wedel, Police Chief Duggan, Fire Chief Steinhaus, Assistant City Engineer Schwarz and City Clerk Simon in attendance.

2. PUBLIC FORUM

None.

3. APPROVAL OF AGENDA

MOTION BY CHURCHILL SECOND BY BRAID, TO APPROVING THE AGENDA AS PRESENTED.

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

4. APPROVAL OF CITY COUNCIL MEETING MINUTES

A. Approval of February 10, 2026, City Council Minutes

MOTION BY HELLIER SECOND BY CHURCHILL, TO APPROVE February 10, 2026, MEETING MINUTES AS PRESENTED.

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☐	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☒	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

5. CONSENT AGENDA

A. Approval of Claims Listing
B. **Ordinance 126-01** Amendment to Extend the Cable Television Franchise with Nuvera
C. **Ordinance 126-02** Amendment to Extend the Cable Television Franchise with Mediacom
D. **Ordinance 126-03** Approving Franchise Agreement Renewal with CenterPoint Energy
E. **Ordinance 126-04** Approving Franchise Agreement Renewal with Shakopee Public Utilities
F. **Resolution 26-028** Ratifying the 2026-2028 Collective Bargaining Agreement between the City of Prior Lake and Law Enforcement Labor Services (LELS), Local 461 – Police Sergeants

G. **Resolution 26-029** Ratifying the 2026-2028 Collective Bargaining Agreement between the City of Prior Lake and Law Enforcement Labor Services (LELS), Local 100 – Police Officers
H. **Resolution 26-030** Receiving Quotes and Awarding a Contract for SCADA Hardware and Software Upgrades at the Water Treatment Plant
I. **Resolution 26-031** Approving a Work Order to Conduct a Feasibility Study for the Next Phase(s) of the Lakeside Sewer Lining Project (2027-04)
J. **Resolution 26-032** Receiving Quotes and Awarding a Contract for Building Maintenance at City Hall
K. **Resolution 26-033** Approving a Work Order for Boardwalk Inspection and Evaluation
L. **Resolution 26-034** Approving a Work Order for General Engineering Services
M. **Resolution 26-035** Ordering the Preparation of the Feasibility Report and Approving a Work Order with WSB LLC for the Green Heights Reconstruction Project (2028-03)
N. **Ordinance 126-05** Amending Sec. 10-789 of Prior Lake City Code Related to Election Signs
O. **Ordinance 126-06** Amending Chapter 5, Article VI of Prior Lake City Code Related to Portable Toilets
P. **Resolution 26-036** Accepting Permanent Easements for Drainage and Utility Purpose from Spring Lake Township
Q. **Resolution 26-037** Extending the Deadline to Records and Final Plat and Development Agreement for Residences at Crest Wood
R. Approval of the Animal Control Services Report – January
S. Approval of the Building Permit Summary Report – January
T. **Resolution 26-038** to Approve a Minnesota Department of Natural Resources Outdoor Recreation Program Grant Application for Thomas Ryan Park Playground
U. **Resolution 26-039** Approving the Purchase of Property at 13995 Hidden Lake Trail NE and Authorizing the City Manager to Execute the Purchase Agreement for the Marsh Dr Extension Project (2022-27)
V. **Resolution 26-040** Approving Purchase of Replacement ballistic Helmets – Prior Lake Police Department

MOTION BY BRAID SECOND BY HELLIER, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

6. PRESENTATIONS

A. New Officer Swearing In – Officer Gaebel

Police Chief Duggan presented the item.

Recess for photos at 7:11 pm
Meeting reconvened at 7:14 pm

B. Life Saving Presentation

Police Chief Duggan presented the item.

Recess for photos at 7:19 pm
Meeting reconvened at 7:21 pm

7. PUBLIC HEARINGS

A. Public Hearing for New On Sale Intoxication Liquor License Application - Chula's Mexican-Latin Restaurant

City Manager Wedel presented the item.

Public hearing opened at 7:23 p.m. by BRAID seconded by HELLIER

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

No comments.

Public hearing Closed at 7:24 p.m. by BRAID seconded by CHURCHILL

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

Braid: Thanked the owners and investors of this new establishment for their investment into Prior Lake. Looking forward to the grand opening.

MOTION BY BRAID SECOND BY CHURCHILL, TO ADOPT **RESOLUTION 26-041** TO CONSIDER APPRVAL OF AN ON-SALE INTOXICATING LIQUOR LICENSE FOR CHULA'S MEXICAN – LATIN RESTAURANT

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

B. Resolution Adopting the Assessment Roll for the Northwood Road Area Project – Phase 1 (2026-01); Resolution Receiving Bids and Awarding the Contract for the Northwood Road Area Project – Phase 1 (2026-01)

Assistant City Engineer Schwarz presented the item.

Braid: City of Prior Lake is triple A bond rated; this helps keep interest rates down. When the City sells these bonds, If the city gets a lower rate, we will add 2%, correct?

Schwarz: That is correct

Briggs: Questioned the different plots that our priced out.

Schwarz: The blue area on the map is set by a fee schedule.

Briggs: So, would there be a fixed amount based on the type of home?

Schwarz: Yes, that is correct

Briggs: How are the assessments on the yellow parcels calculated?

Schwarz: Yellow areas are reclamation areas. So, the assessment was based on 40% of the cost of this process and applied to all the houses in the reclamation area.

Briggs: The pink area was calculated, and it was brough to the subcommittee, please share the discussion that happened.

Schwarz: Consulting engineer price was higher than normally had in prior lake. A benefit appraisal was done for the area and determined what an appropriate assessment is. Both numbers were brought to the committee, and the appraised amount was then decided.

Briggs: Total cost is 9.1 million and the contributing funds come from Ad Valorem funds or Assessment funds. Council has done a great deal of work to see to it.

Wedel: The franchise fee agreement went through now adds an extra fee on gas and electricity companies. The money gets funneled into this fund which can only be used for streets. PIR fund is Prepaid Road assessments to help cover the cost of these types of projects. These types of funds didn’t exist eight years ago.

Public hearing opened at 7:39 p.m. by BRAID seconded by HELLIER

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

Wayne Morki ,15774 Island View Road: How did you assess the properties from the end of Island View Circle NW to determine the amount? There is a large road before it even gets to us where they have access to both sides of the road.

Robert Schultz, 1592 Island View Road: Question on the payment schedule, concerned about the increase this assessment adds to the current mortgage payment. Would like it to be divided per month into a more even and more affordable amount. The schedule is not affordable.

Public hearing closed at 7:44 p.m. by BRAID seconded by CHURCHILL

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

Wedel: The assessments are based on the level of improvement on your street. The most expensive being a full improvement of the street. The lower amounts are for reclaim or mill and overlay which are less construction intensive and ultimately less expensive. The way assessments are done are through a benefit appraisal. This process confirms that the assessment will mimic the increase in your property value when the project concludes.

Briggs: Lineal footage is not utilized in financial assessments.

Assistant City Engineer: We do a residential equivalency unit assessment. Where each home located where the driveway access on the project. 40 percent of the overall project cost is divided between all the houses.

Wedel: Second question can the payment schedule be altered. You can make pre-payments or finance this through an alternate lender.

Braid: This project has been pushed out multiple times because of the expense and broke it down into 3 phases to help lessen the expense. Assessments will be fifteen percent of the total project cost. These projects are necessary to maintain our infrastructure and house values. Certainly, understand finance stress and the council and staff have worked hard to get this number to an approachable area. Cannot continue to push it off as it will only get more expensive in the years to come

Briggs: Assessment methodology is how the city goes about these and how we share. This schedule is what the city can offer. The city has done a great job at lower the assessment and see that it will continue to get lower.

MOTION BY BRAID SECOND BY HELLIER, TO ADOPT **RESOLUTION 26-042** ADOPTING THE ASSESSMENT ROLL FOR THE NORTHWOOD ROAD AREA PHASE 1 PROJECT (2026-01)

MOTION BY BRAID SECOND BY CHURCHILL **RESOLUTION 26-043** ACCEPTING BIDS AND AWARDING THE CONTRACT FOR THE NORTHWOOD ROAD AREA PHASE 1 PROJECT (2026-01)

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

8. OLD BUSINESS

None.

9. NEW BUSINESS

None.

10. REMOVED CONSENT AGENDA ITEMS

None.

11. COUNCIL MEMBER LIAISON UPDATES/ COUNCIL MEMBER REPORTS

Hellier: 2/26 Tea at sonnet Montessori, 2/26 League of Minnesota cities, 3/9 Agenda Review

Lake: Absent.

Churchill: 2/13 SCALE, 2/17 Prior Lake Spring Lake Watershed District Meeting , 2/19 Minnesota Valley Transit Association, 2/26 League of MN cities, 3/6 Agenda Review

Braid: 3/9 Economic Development Authority moved to 3/16, 3/10 Agenda Review

Briggs: 3/3 housing bill listening session, ¾ Minnesota League of Cities board meeting, 3/5 SMSC meeting, 3/6 Lobbyist meeting.

Wedel: None.

12. OTHER BUSINESS

None.

13.ADJOURNMENT

MOTION BY BRAID, SECOND BY HELLIER, TO ADJOURN THE MEETING AT 7:56 p.m.

VOTE	Briggs	Braid	Churchill	Lake	Hellier
Aye	☒	☒	☒	☐	☒
Nay	☐	☐	☐	☐	☐
Abstain	☐	☐	☐	☐	☐
Absent	☐	☐	☐	☒	☐

The motion carried.

Respectfully Submitted,

Jason Wedel, City Manager